

**St Michael Catholic Community
Parish Council Minutes
September 20, 2011**

Present: Fr. Mike, Virginia Chadwick, Keith McKenzie, Bob Murphy, Nancy Dillon, Sr. JoAnn Lucas, Phyllis Rizzi, Mike Greer, Sr. Arlene, Elvera Paul, Shane Smith, Fr. Tim, Laurie Hall, Kim Kook

Absent: Deacon Larry, Debbie Olszewski, Kevin Sebastian, Cameron Chadwick, Keith Nunley

Call to Order: The meeting was called to order at 7:00 by Virginia

Reading of the Mission Statement: All

Opening Prayer: Bob Murphy

Approval of Minutes: June 21, 2011 minutes were approved

Enrichment: Parish Pastoral and Financial Council Guidelines – Fr Mike

- Passed out copies of the recently released guidelines to all PC members
- Made key points related to:
 - Need for good interaction between the Pastoral and Financial Councils
 - Felt that we had a good Stewardship process at St Michael to manage the financial resources. Teams were involved with the decision making and expenditures to guarantee integrity.
 - The guidelines in general would help improve the consistency of the processes between parishes.
 - Covered several topics including: agenda content, moving into vision / planning / goal setting activities, evangelization, levels of control within the Financial Council, etc.
- The PC decided to use the enrichment segments of the agenda to further discuss and understand the new guidelines.
 - An assignment was given to read the beginning of the book to page 22. Virginia would lead a discussion around the Framework section (pages 16-22) at the next meeting on October 18, 2011.

Pastoral Team Reports

- Fr. Mike
 - Considered the September 11 Ecumenical Service a great success
 - Participated in a September 18 dedication ceremony for the new Hope United Methodist Church
 - Provided special thanks to the many people who worked on the Festival of Ministries on the weekend of September 10-11.

- Commented that the roof on the Activity Center required replacement after a storm last year. Insurance was covering most of the bill. The steeple would also be removed as part of the repair project.
- Stone imperfections in the new sign need to be addressed in the fall
- Skylights in the church building need to be resealed to prevent water leaks. The Stewardship Commission is obtaining bids.
- Fr. Joy Alookaran and his mission message were well received. Over \$5000 was raised for his missionary diocese in India and an additional \$3000 for the Mother Mary School.
- Indicated that “Sharps” containers will be placed in all restrooms in the coming months for disposal of needles and other diabetic supplies.
- Fr. Tim
 - Discussed additional Ministers of Care that volunteered at the Festival of Ministries and how helpful they would be to the program.
- Deacon Larry: Absent

Council Chairperson’s Report / Parishioners Viewpoint – Virginia

- Virginia discussed several questions that had been brought to her attention by parishioners.
 - Was the outdoor sign complete? No – still clean-up work to do.
 - Do we always have mission appeals on Labor Day weekend when attendance is low? No – depends on schedules.
 - Why we don’t recite the St Michael prayer in church? Fr Mike responded that would be acceptable as a devotional practice, but not part of a standard mass where it could take focus away from the central liturgy.

Old Business

- Parish Goal Setting – Fr Mike / Shane / Virginia
 - Shane has formatted the information to fit into the Survey Monkey tool
 - During the Festival of Ministries we collected about 50 or so inputs
 - The decision was made to promote the survey heavily and drive for completion on the weekends of Oct 1/2 and Oct 9/10.
 - Messenger articles, announcement, other communications part of the plan, make hard copies available
 - The goal is to consolidate as much as possible by October 16 and have a preliminary review at the next PC Meeting on October 18

New Business

- Upcoming AOD Capital Campaign – Fr. Mike
 - Described the background for the campaign
 - Improve AOD finances
 - Help parishes pay off debt (SMCC has no debt)
 - Provide parishes a source of funding for capital projects
 - Target is 90% of annual parish budget which for SMCC would be \$951,750
 - At full target levels, the proceeds would be shared 30% to AOD and 70% to parish (\$285K to AOD and \$666K to SMCC)
 - 3 year pledge program that begins in November 2011 and runs to April 1, 2012.
 - Each parish must create a rallying point for the campaign, identify areas of need, and provide a reason for asking.
 - Fr. Mike asked for feedback on the Activity Center as a major area of need for our parish.
 - In need of major repairs that other sources of revenue cannot cover
 - Used extensively by many groups with potential for more if it was in better condition.
 - Essential part of our parish facility in order to maintain our current programs and activities.
 - The PC supported the proposal. Some comments included:
 - Make the need visible
 - Show the vision – what it could be
 - Really stress need for youth programs and FLT
 - Remember to include seniors and others who use or could use the facility to broaden the appeal
 - Since this campaign overlaps CSA as well as normal Stewardship, explain the priorities as: 1.) Offertory contributions, 2.) CSA, and 3.) AOD Campaign
 - Fr. Mike indicated that we will need a committee to assist in this effort.
 - Leaders, administrators and people to solicit
 - A good number of personal contacts will need to be made as well as holding events and/or contacts by mail.
- New Roman Missal – Laurie
 - Laurie distributed and reviewed a Powerpoint presentation (attached with the minutes) that provided some background, an explanation of what's changing, and how SMCC is preparing.
 - She also covered the rollout and showed some samples of the aides we will be using.
 - She emphasized that it is important for the PC to be well versed in these changes to help support and explain to the broader congregation.

Commission Committee Reports

- Vicariate Report – Phyllis
 - Distributed 4 files from Phyllis prior to the meeting by email
 - Fr. Mike's response to open issues will be attached to the email with the minutes
- Christian Service – Sr. Arlene
 - Previously distributed by email
- Education – No report
- Worship – Laurie Hall
 - No meeting to report. Received over 200 responses at the Festival of Ministries
- Stewardship – Sr. JoAnn
 - High level review of the last meeting
 - Will cover the PC with minutes in the future
- Youth – Cameron
 - Not present

Roundtable

- Mike commented that the Knights of Columbus preferred a previous arrangement at the Festival of Ministries
- Keith asked for any corrections to the roster and indicated that he would send out an updated version with the minutes.
- Virginia announced Fr. Mike's birthday on September 21 and the PC wished him well in song.

Closing Prayer – Bob Murphy

Meeting Adjournment – 9:18 PM

Next Meeting – October 18, 2010

Respectfully submitted,

Keith McKenzie
Secretary