

**St Michael Catholic Community  
Parish Council Minutes  
November 15, 2011**

**Present** - Fr. Mike, Virginia Chadwick, Keith McKenzie, Bob Murphy, Nancy Dillon, Phyllis Rizzi, Sr. Arlene, Elvera Paul, Shane Smith, Fr. Tim, Laurie Hall, Kim Kook, Debbie Olszewski

**Absent** - Deacon Larry, Kevin Sebastian, Keith Nunley, Sr. JoAnn Lucas

**Call to Order:** The meeting was called to order at 7:00 by Virginia

**Reading of the Mission Statement** - All

**Opening Prayer** - Sr. Arlene

**Approval of Minutes** - October 18, 2011 minutes were approved

**Enrichment:** Parish Pastoral Council Operational Procedures - Bob

- Procedures are similar to what is contained in our current Constitution and By-Laws
- Good discussion ensued with several observations and opportunities for improvement noted:
  - Councils now act in a more advisory role and provide the perspective of the parishioners.
  - Questions for discernment were valuable and could provide more richness to our current documentation.
  - The structure of the Operational Procedures was more organized follows a more logical flow than our current Constitution
- No further action was suggested at this time to modify our current documentation.
- January Enrichment on Planning will be facilitated by Keith

**Pastoral Team Reports**

- Fr. Mike: Comments were previously distributed by email to the Council. Primary topics included:
  - Signed a contract for the church lighting project. The total cost of the project will be \$223,800. The interior project to be completed by February 17, 2012 and exterior project by April 30, 2012.
  - Signed a contract with architect Gus Pappas to develop plans for the renovation / replacement of the Activity Center as the focal point of the Changing Lives Together (CLT) Capital Fund Raiser.
  - Gary and Annette Rudziewicz have agreed to chair the CLT campaign. Seven key people are on board and more help is welcome.
  - Fr. Tim will be going home to the Philippines from January 16 – March 12.

- We will once again be participating in the St Leo's food collection for Thanksgiving and Christmas.
- Congratulations to the 57 people who recently received the sacrament of Confirmation.
- Expressed appreciation to all of the parishioners who participated in the Memorial Mass on All Souls Day.
- Fr. Tim: Noted that he would be on an extended vacation to visit the Philippines during mid January – mid March.
- Deacon Larry: Absent

### **Council Chairperson's Report / Parishioners Viewpoint – Virginia**

- Question from a member of the parish related to showing more information on the drop down screens in the church before mass. General discussion at the Council was not in favor of this suggestion for the following reasons:
  - Requires volunteers at every mass to operate the equipment
  - Intent is to have the important information displayed in the gathering areas so that people can view it while arriving and departing
  - Felt that it would detract from parishioners preparations mass

### **Old Business**

- Parish Goal Setting – Shane / All
  - Discussed the next steps in analyzing and applying the results
    - Shane will finish summarizing and send to the PC by November 27
    - The Goal Planning subcommittee will meet prior to the next Parish Council Meeting to discuss results, identify consistent themes, and develop preliminary direction.
      - Members of the subcommittee are: Debbie, Fr. Mike, Laurie, Bob, Shane, and Kim. Keith M. asked to be added.
    - Results of the subcommittee assessment will be discussed in greater deal at the January PC Meeting.
- Changing Lives Together Campaign – Fr. Mike
  - The first leadership training was held on November 14 with about 20 volunteers
  - There is a need to make a strong case for the project to assure that people are motivated. Overall, there has been a favorable response to the Activity Center being the focal point of the project.
  - Per the previous comments in Fr. Mike's notes, an architect has been contracted to provide details and costs on the various proposals
  - Parish demographics were reviewed and discussed.
  - A strategy for reaching out to people at different giving levels was also reviewed. The gatherings will take place at the Activity Center. Renderings and information to support the options (pros / cons) will be available. The intent is to listen to the feedback and make the appropriate decisions.

- There is also a desire to update the Parish Census at the same time the Fund Raising campaign is being conducted.

### **New Business**

- None scheduled

### **Commission Committee Reports (ID when minutes were distributed)**

- Vicariate Report – Phyllis
  - Discussed
    - Last Together in Faith Meeting
    - Parish Clustering
    - Support for Catholic Schools
    - Vocations
  - Minutes to be distributed when they become available
- Stewardship – Kevin
  - Due to the November calendar, the Commission will not meet until the week of November 20
  - Minutes to be distributed when they become available
- Christian Service – Sr. Arlene
  - Highlighted McRest, Giving Tree, and Thanksgiving Gift Card activities
  - Minutes were distributed by Sr. Arlene to those present
- Education – No report
- Worship – Laurie
  - Preparations complete for the use of the New Roman Missal
  - Great job by Fr. Mike in the rollout / explanation of changes
- Youth – Virginia
  - Working on St. Leo's Thanksgiving baskets

### **Roundtable**

- Note that Kim Kook's email has changed to knkkook@comcast.net

### **Assessment – All**

### **Closing Prayer – Sr. Arlene**

### **Meeting Adjournment – 8:53 PM**

### **Next Meeting – January 17, 2012**

Respectfully submitted,

Keith McKenzie  
Secretary