

**St. Michael Catholic Community (Sterling Heights, MI)  
Parish Pastoral Council – Meeting Agenda  
December 1, 2015**

**Mission Statement**

St. Michael Catholic Community is a welcoming parish where people come together to worship, learn and grow in faith. Through our actions, we demonstrate our beliefs in fellowship, service and generous tithing of time, talent and treasure. We care for one another and receive comfort and support in our own time of need. All are encouraged to participate in the journey to live by Christ's example and build the Kingdom of God.

**Attendees:** P = Present, A = Absent, G = Guest, E= Excused absence

Brown, Deanna (2 <sup>nd</sup> Year)	Murphy, Bob (Evangelization Committee)
Chadwick, Kayla (3 <sup>rd</sup> Year)	Peckham, David (3 <sup>rd</sup> Year)
Dale, Jason (1 <sup>st</sup> Year)	Petras, Christie (1 <sup>st</sup> Year)
DeRey, Mary (Christian Service Commission)	Reid, Jim (Vice Chairperson)
DiNoto, Karen (Chairperson)	Ricciuti, Renato (Secretary)
Galos, Tim (Associate Priest)	Rizzi, Phyllis (Central Macomb Vicariate Pastoral Council Representative)
Hall, Laurie (Pastoral Associate)	Quaine, Rev Michael (Pastor)
Hoffer, Franz (Deacon)	Waddell, Susie (2 <sup>nd</sup> Year)
Kulasa, Dave (1 <sup>st</sup> Year)	Warunek, Courtney (1 <sup>st</sup> Year)
Lucas, Sr Jo Ann (Stewardship Commission; Finance Council Chairperson)	Virginia Chadwick (Christian Education Commission)
VACANT (Youth Representative)	Fiona Archer (Recorder)

**Agenda Topic:** A = Activity, I = Information, D = Decision, E = Enrichment

**1) MEETING OPENING - 5 MIN**

- a. **Begin Meeting** (A) Karen DiNoto
- b. **Reading of the Mission Statement** (E) – All
- c. **Opening Prayer** (E) – Provided by Karen DiNoto
- d. **Approval of November 3, 2015 Minutes** (D) – All

**2) ENRICHMENT - 15 MIN (E)** - Provided by Renato Ricciuti. "Ethicality® (n) how to decide what's right and find the courage to do it" (by Roger Steare).

**3) CENTRAL MACOMB VICARIATE PASTORAL COUNCIL REPORT – 8 MIN (I)** – Phyllis Rizzi

**4) COMMISSIONS, REPRESENTATIVES, and COMMITTEE REPORTS - 22 Min (I)**

- a. **Stewardship Commission** – Sr. Jo Ann Lucas

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- b. **Worship Commission** – Franz Hoffer
- c. **Christian Service Commission** – Mary DeRey
- d. **Christian Education Commission** – Virginia Chadwick
- e. **Evangelization Committee** – Bob Murphy

5) **BREAK - 10 MIN (A)** - Refreshments provided by Jim Reid.

6) **OLD BUSINESS – 30 Min (A, D) –**

- a) Parish Council Representative Participation at the Christmas Liturgies.

7) **NEW BUSINESS, OPEN DISCUSSION FORUM – 15 Min (A, I, D) - All**

- a. **Proposal** (by Renato) to standardize Commission/Committee reporting formats and timing to have standard titles; SMCC’s Mission Statement; their functions as stated in our SMCC PPC Operational Procedures; the SMCC PPC goals & objectives; Commission/Committee activities supporting the achievement of the stated goals & objectives that align with their respective functions; activities and/or areas needing PPC support and/or guidance; report delivery deadlines to PPC to serve as pre-reads before PPC meetings. Then time spent in our PPC meetings could instead be focused on providing support and guidance to the Commissions/Committee.
- b. TBD

8) **EVENT PROMOTION (Not Already Covered During Earlier Reports) – 7 Min (I)**

9) **MEETING CLOSING - 8 Min**

a. **Meeting Assessment** (A, D) – All

- Was there a difference at this meeting between what we intended on doing versus what we actually did, and if so, what was it?
- What went right at this meeting?
- What should we focus on to improve future meetings?
- Who’s going to do what and by when?

b. **Closing Prayer** (E) – Karen DiNoto and all attendees.

c. **Meeting Close**– (D) Karen DiNoto

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**d. Next Meeting (I) – February 2, 2016**

(Agenda Topic Purpose: A = Activity / I = Information / D = Decision / E = Enrichment)

<b><u>Open Action Items</u></b>					
<b>Item #</b>	<b>Item</b>	<b>Responsibility</b>	<b>Date Initiated</b>	<b>Comments</b>	<b>Deadline</b>
2015-2	Phyllis will bring the items Susie uses during the SMCC funeral process to the next Central Macomb Vicariate Pastoral Council meeting.	Phyllis Rizzi	11/3/15		11/30/15